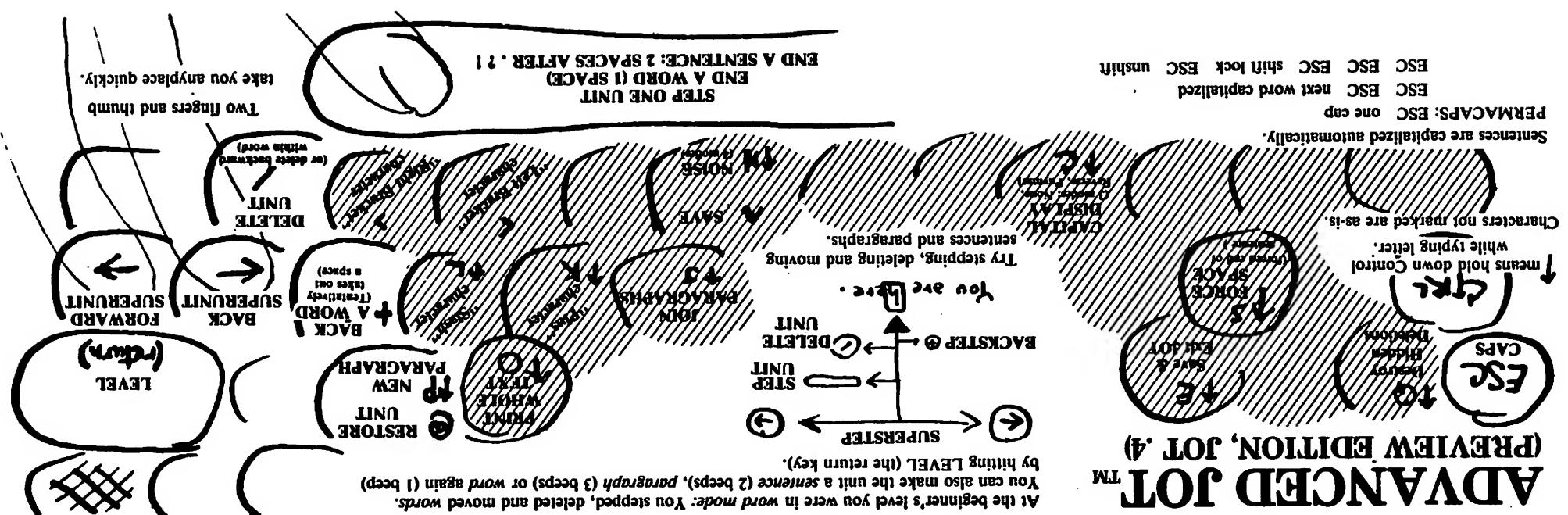


ADVANCED JOT™

(PREVIEW EDITION, JOT .4)

At the beginning's level you were in word mode: You stepped, paragrapgh (3 beeps) or word sagein (1 beep). You can also make the unit a sentence (2 beeps), paragrapgh (3 beeps) or word sagein (1 beep).



TO START.

Place Home Disk (JOT system disk) in Drive 1.

APPLE II +: Turn on.

APPLE II: Turn on, type PR#6 (return).

16-SECTOR SYSTEMS (DOS 3.3): Load "BASIC.S" disk first.

JOT comes up with whatever working

- TO USE ANOTHER TEXT DISK:**

 1. **CONTROL E** (turns off JOT, safeguarding text on your current text disk in Drive I)
 2. Put the prepared document disk in Drive I.
 3. Type **JOT (return)**

DO NOT REMOVE YOUR HOME DISK OR TEXT DISK BEFORE TYPING CONTROL-E (which saves all your contents).

**DO NOT REMOVE YOUR HOME DISK OR TEXT DISK BEFORE
TO INITIALIZE A FRESH DISK FOR A NEW DOCUMENT;**

- TO INITIALIZE A FRESH DISK FOR A NEW DOCUMENT:**

 1. **CONTROL E** (turns off JOT, safeguarding text on your current text disk in Drive 1).
 2. Insert blank or unformatted disk in Drive 2 and type **NEW DISK** (return).

(Computer grinds to a halt.) NOW YOU HAVE A FRESH EMPTY DISK. TO START A NEW DOCUMENT ON IT, PUT IN DRIVE I AND TYPE BO7 (return) WHICH TURNS ON THE BO7 SYSTEM AGAIN

**AND TYPE IN (below) WHICH TO
COPY DOCUMENT ON A DISK:**

- 10 COPY DOCUMENT ON A DISK:**
1. CONTROL E (turns off JOT, safeguarding text on your current text disk in Drive 1).
2. Put original in Drive 1.
3. Put blank or unwanted disk in Drive 2.

4. Type COPY-DISK (return).
(Computer grinds to a halt.) NOW YOU HAVE TWO IDENTICAL DISKS. PUT THE ONE YOU WANT TO USE INTO DRIVE I AND

RESTART BY TYPING JOT (return) WHILE

TO SET LINE SPACING ON PRINTOUT: **CONTROL** + **ALT** + **ENTER** (on the numeric keypad) or **ENTER** (on the function keys) will set line spacing on any disk in Drive A.

FOR EXTRA BLANK LINE BETWEEN PRINTED PARAGRAPHS: CONTROL E (turns off JOT, safeguarding text on your current text disk in Drive 1). I PARA-SKIP SFT (return) Other numbers will work. JOT (return)

USE JOT™ IMMEDIATELY.

**INSERT ANYWHERE JUST BY TYPING.
'DELETE' REMOVES INDIVIDUAL WORDS
AND SAVES THEM.**

**REARRANGE BY UN-DELETING
WHEREVER YOU WANT THEM.**

('DELETE' SNIPS CHARACTERS BACKWARD)

**STEP BY WORD
END A WORD
TENCE: 2 SPACES AFTER . ?**

